

August 2016

Pemex Global Depository Notes (GDNs) Issuance & Cancellation Guide



Pemex GDN Program Overview

To see the list of GDNs available please click below:

[Pemex GDNs](#)

Pemex GDN Issuance Instructions

'Pemex GDN Issuance' represents the creation of GDNs by the depositary bank (Citibank NY) against the deposit of Cebures made by a broker-dealer into the depositary bank's custody account at the custodian (Banamex) in the Mexico.

Issuance of GDNs:

1. The executing broker-dealer depositing Cebures for the issuance of GDNs completes and emails the Pemex GDN Issuance Letter to Banamex (andrew.d.mauerman@citi.com & maria.devia@citi.com).
2. The depositing party instructs its local custodian to deliver the Cebures free-of-payment through Indeval to Citibank NY's applicable GDN-linked safekeeping account # 226406.
3. The executing broker-dealer completes the applicable e-cert document (*Deposit*) to Citibank NY operations (please click the link below):
[Issuance e-cert document](#)
4. The party that will be receiving the GDNs in DTC makes arrangements to receive the GDNs free-of-payment from Citibank New York – DTC# 953.
5. Banamex Custody Operations sends a SWIFT MT544 deposit advice to Citibank New York GDN Operations indicating the Cebures quantity & ISIN, GDN quantity & ISIN, name of the depositing party and receiving party, as well as the GDN delivery instructions (DTC participant # & sub-account # or other reference) and sequential deposit #.
6. Citibank New York issues and delivers the GDNs to the receiving party in DTC.

Pemex GDN Cancellation Instructions

'Pemex GDN Cancellation' represents the cancellation of GDNs by the depositary bank (Citibank NY), prompting the release of Cebures from the depositary bank's custody account at the custodian (Banamex) in the Mexico to a local bank/broker-dealer.

Cancellation of GDNs:

1. The executing broker-dealer instructs DTC to deliver the GDNs to Citibank NY at DTC #953.
2. The executing broker-dealer sends the Cancellation Letter form to Citibank NY operations at drbrokerservices@citi.com.
3. The executing broker-dealer completes the applicable e-cert document (*Withdrawal*) to Citibank NY operations team (please click the link below):

[Cancellation e-cert document](#)

4. Citibank NY operations calculates the cancellation fee (see below for the methodology) and sends an SPO charge for the amount to the broker-dealer (or its agent) requesting the cancellation, as per the details in the Pemex GDN Cancellation Letter.
 - Cancellation fee calculation: $(\# \text{ of GDNs being cancelled} \times 100 \times .0010) / \text{USD-MXN exchange rate}$
5. The executing broker-dealer requesting the cancellation accepts the SPO charge.
6. Citibank NY operations cancels the GDNs and sends a SWIFT MT542 to Banamex custody operations, instructing Banamex to release the relevant Cebures from the applicable GDN-linked safekeeping account for delivery to the receiving party in Mexico, as per the details in the Pemex GDN Cancellation Letter.

GDN Switch:

1. The executing broker-dealer requesting for Citibank New York to switch GDNs arranges for the Reg S/144A GDNs being cancelled (in favor of the issuance of 144A/Reg S GDNs) to be delivered free-of-payment to Citibank New York at DTC# 953.
2. The executing broker-dealer sends the GDB Switch Letter to Citibank NY operations at drbrokerservices@citi.com
3. Citibank NY operations calculates the cancellation fee (see below for the methodology) and sends an SPO charge for the amount to the broker-dealer (or its agent) requesting the cancellation, as per the details in the Pemex GDN Switch Letter.
 - Cancellation fee calculation: $(\# \text{ of GDNs being cancelled} \times 100 \times .0010) / \text{USD-MXN exchange rate}$
4. The executing broker-dealer requesting the cancellation accepts the SPO charge.
5. Citibank NY operations cancels the GDNs and sends a SWIFT MT542 to Banamex Custody Operations, instructing Banamex to move the relevant Cebures from the Reg S/144A GDN-linked safekeeping account into the respective 144A/Reg S GDN-linked safekeeping account.
6. The party that will be receiving the newly issued GDNs in DTC makes arrangements to receive the GDNs free-of-payment from Citibank NY-DTC# 953.
7. Citibank NY issues and delivers the new GDNs to the receiving party in DTC.

Pemex GDN Contacts

Citibank NY (Depositary Bank)

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efficiency, renewable energy and mitigation